

Organization: Duluth Area Family YMCA

Internship Focus: **Building Services/Maintenance**

Reports To: Maintenance Team

Hours: Flexible



The Y: We're for youth development, healthy living and social responsibility.

Position Summary:

This internship is intended to give students a practical, hands-on experience in the wide world of Building Services. The intern will learn from and assist our Maintenance Team with everything from landscaping and painting to building maintenance. This is an excellent opportunity for someone who wants to learn life-long skills like how to use tools, grounds work and maintaining equipment.

Note: This internship is open to high school students, college students or anyone who is looking to learn new skills in this field.

Essential Functions:

1. Assist with pool maintenance (testing/balancing pools, preventative maintenance on pool systems)
2. Grounds work (mowing, landscaping, dealing with snow)
3. Painting
4. HVAC (changing air filters and maintaining air handlers)
5. Light electrical (changing light bulbs, checking emergency lighting)
6. Light plumbing (light maintenance on commercial plumbing fixtures)
7. Assist with checking/maintaining small boilers
8. Maintaining a clean work space (keep tools and mechanical rooms organized)
9. Checking and maintaining emergency equipment (fire extinguishers, emergency lights)

Required Qualifications:

1. Physical ability to use hand tools (wrench, screw driver, hammer, etc.)
2. Physical ability to stand, sit, kneel, bend, and lift
3. Ability to maintain a safe working environment

Desired Qualifications:

1. Interested in hands on learning
2. Mechanically inclined
3. Able to use power tools
4. Knowledge of general safety procedures
5. Has previous experience using a lawn mower

Compensation:

Interns do receive a YMCA membership during their internship. They also will receive a great experience working in the non-profit sector with one of the largest non-profit organizations in the nation.

Although this internship is unpaid, we will work with you and your school to assist you in receiving college credit. It is the responsibility of the student to determine if academic credit is available through their degree program.

Application Process:

YMCA Internship Application (found at www.duluthymca.org)

Cover Letter

Resume

Two letters of recommendation

Contact Information:

Gina Miller

Volunteer & Internship Coordinator

Duluth Area Family YMCA

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